

**High School Growth Mitigation Planning Committee
(HSGMPC)**

Wednesday, March 6, 2019

HSGMPC Meeting #7

Everett Public School Community Resource Center

Port Gardner Room A

6:00 pm – 8:00 pm

Meeting Minutes

The following list represents all the High School Mitigation Planning Committee Members. The list is comprised of community members, parents, students, Everett Public Schools Administrators. Everett Public Schools Support Staff assist the committee as needed. Highlighted names were in attendance.

Planning Committee Facilitator

Jim Dugan (253.278.8105)

Email Address

jdugan@parametrix.com

HS Growth Mitigation Planning Committee Members

Parent, Student & Community Members

Christa Bicket

Savannah Bishop

William Chiang

Jeff Colon

Alisha Crawley-Davis

Emily Dagg

Melanie Hannasch

Nicole Henry

Jen Hirman

Andrea Ide

Meggan Jacks

Harrison Jenkins

Ethel McNeal

Sandra Mejia

Jeff Melnick

Jennifer Neeleman

Joshua Platte

Heber Redd

Jeff Russell

Dylan Spires

Nichole Stevenson-Bonilla

Brooke Yule

Everett Public Schools Administrators

Kevin Allen

Linda Butler

Mitch Entler
Eric Jennings
Dave Peters
Laura Phillips
Michelle Waddel
Cathy Woods

Everett Public Schools Support

Larry Fleckenstein
Mike Gunn
Darcy Walker
Chuck Booth
Gerard Holzman
Peter Scott
Dana Riley Black
John Pike

Overview

The High School Growth Mitigation Planning Committee was established in response to a resolution from the EPS Board to develop a plan to temporarily mitigate the effects of high school growth. The committee is to represent the entire district and make decisions while considering all points of view. They will use a data driven process in a team work environment to evaluate and analyze potential solutions. The Committee is to develop a recommendation as a team that best reflects the guiding principles and submit the recommendation to the Superintendent for consideration in March 2019.

The committee is made up of 30 members including community members representing the district's three comprehensive high schools and five middle schools, and principals or assistant principals from each high school and middle school.

The committee will be facilitated by Mr. Jim Dugan from Parametrix, Inc. Additionally, the committee is supported by the following EPS departments and individuals:

Facilities and Planning: Mike Gunn, Darcy Walker, Gerard Holzman, Chuck Booth
Curriculum, Assessment & Special Programs: Peter Scott, Dana Riley-Black, Catherine Matthews
Teaching & Learning: Larry Fleckenstein
Business Services: Jeff Moore, Ruth Floyd
Transportation: John Pike, Nancy Brown
Learning and IT Services: Pete Dronzek, Senja Yakoleff, LauriBeth Hull
Communications: Kathy Reeves, Diane Bradford, Linda Carbajal

The Committee is expected to work over the next five months. The Committee meetings are held on Wednesday evenings between 6:00 PM and 8:00 PM. High School Growth Mitigation Committee Meetings (HSGMCM) that are complete are noted in yellow below. Future Committee meetings are noted in green below.

<u>Meeting</u>	<u>Date</u>	<u>Location</u>
HSGMCM #1	October 24, 2018	Everett Public Schools Community Resource Center
HSGMCM #2	November 7, 2018	Everett Public Schools Community Resource Center
HSGMCM #3	November 14, 2018	Everett Public Schools Community Resource Center
HSGMCM #4	December 12, 2018	Everett Public Schools Community Resource Center
HSGMCM #5	January 16, 2019	Everett Public Schools Community Resource Center
HSGMCM #6	February 13, 2019	CANCELLED DUE TO WEATHER
HSGMCM #6	February 27, 2019	Everett Public Schools Community Resource Center
HSGMCM #7	March 6, 2019	Everett Public Schools Community Resource Center

In addition to the HSGMCM meetings described above, Everett Public Schools is planning two Community Forums which will be held at all three high schools. Dates are tentatively scheduled as follows:

<u>Meeting</u>	<u>Date</u>	<u>Location</u>
Community Forum	November 27, 2018; 6-7:30pm	Jackson High School Cafeteria
Community Forum	November 28, 2018; 6-7:30pm	Cascade High School Cafeteria
Community Forum	November 29, 2018; 6-7:30pm	Everett High School Cafeteria
Community Forum	February 6, 2019, 6-7:30pm	Gateway Middle School
Community Forum	February 7, 2019, 6-7:30pm	Cascade High School

The first Community Forum will share the Committee work to date, the challenges and complexities of the work and the goals. The Community Forums will capture any/all feedback for further consideration. Subsequent Community Forums will share the direction and final recommendations under consideration by the Committee.

The committees work is only to recommend. The Superintendent followed by the Board of Directors will make all final decisions regarding revisions to high school enrollment boundaries.

High School Growth Mitigation Planning Committee – Guiding Principles

High School Growth Mitigation Planning Committee Guiding Principles Everett Public Schools

The Everett Public Schools Capital Facilities Advisory Committee developed and ranked the following High School Growth Mitigation Planning Committee Guiding Principles. The guiding principles come from the Everett School District 2016-2021 Capital Facilities Plan.

REQUIRED GUIDING PRINCIPLES

1. **CARE:** *The potential impacts, both positive and negative, of any boundary change shall be carefully considered.*
2. **INCLUSION:** *Appropriate opportunities for input from affected parties should be provided prior to making boundary changes.*
3. **SOLUTIONS:** *Boundary changes should be made in the context of long term solutions, short term solutions not addressing long term issues should be avoided.*
4. **PREPARATION:** *Boundary changes should be approved with enough lead time to allow families to plan and prepare for implementation of the changes.*
5. **NEIGHBORHOODS:** *Students should be able to attend schools located within close proximity to their own neighborhood, and if possible, all students living in a neighborhood should attend the same schools.*
6. **BARRIERS:** *Natural or manmade barriers to safe and efficient transportation routes should be taken into consideration, including pedestrian and vehicular transportation.*
7. **INEQUITY:** *Boundary changes should be made only after considering where inequities might lie in current boundaries and potential boundary changes; changes that create new or perpetuate existing inequities should be avoided.*
8. **CONTINUITY:** *Consideration should be given to maintaining consistent elementary school to middle school to high school feeder patterns – where possible.*
9. **EFFICIENCY:** *Transportation routes should be as efficient and reliable as possible while minimizing the amount of time a student spends in transit to and from school.*

High School Growth Mitigation Planning Committee – Origination Info

Below, for easy reference, are copies of the Board Motion and Board Resolution directing the formation of this committee.

Board motion approved on July 3, 2018

"The board of directors directs the superintendent to bring a proposal to the August 28, 2018 board meeting for its approval defining a committee process, guiding principles, participants, and timeline to develop a plan to temporarily mitigate the effects of high school growth. The committee is to recommend revisions to high school enrollment boundaries beginning fall 2020 to reduce enrollment at Jackson HS; and complimentary and practical program changes, portable classrooms, and minor schedule changes."

Board resolution approved on Aug. 28, 2018

- Establish a High School Growth Mitigation Planning Committee to develop a recommendation to the superintendent by March 31, 2019 that is responsive to the board's **July 3, 2018 motion**.
- Changes to high school boundaries are to go into effect in fall 2020, although changes to portables, programs or schedules may take longer to implement.
- The committee is to carefully consider the **guiding principles** developed for this process in its recommendation.
- The committee is to consider in some manner the **key themes raised by the community** over the last several months in its recommendation.
- The superintendent will bring recommendation to the board, accompanied by his advice as to adoption, amendment and adoption, or rejection.

HSGMP Committee Meeting #7 Agenda

Welcome (5 minutes)

- Overview of tonight's meeting
- How we will make decisions as a committee
- Walking areas defined

Small Group Work (20 minutes)

- Process information from last meeting
- Discuss/share key concepts or insights on potential complimentary and practical program, schedule and portable changes
- Report outs on key concepts or insights

Questions for formal whole-committee vote (90 minutes)

1. How many students should be moved from Jackson HS to Cascade HS?
2. How many students should be moved from Cascade HS to Everett HS?
3. Should "walkers" be moved to a different school?
4. Which areas or neighborhoods should these students be moved from?
5. Should implementation be done incrementally? If so, how? (E.g. move grade 9 in first year, grades 9-10 in second year, grades 9-11 in third year, etc.)
6. What, if any, complimentary and practical program changes should be included in the recommendation?
7. What, if any, complimentary and practical schedule changes should be included in the recommendation?
8. What, if any, complimentary and practical portable changes should be included in the recommendation?

Closing Comments and Next Steps (5 minutes)

Additional Meeting (if Needed)

- Wednesday March 13, 2019; 6:00 -8:00PM; Community Resource Ctr-Port Gardner A

Welcome

Mr. Jim Dugan welcomed the committee members back and asked how many members had seen the Foundation Breakfast presentation that morning. He noted the impressive programs occurring across the district and the passion for innovation and learning that was apparent. He reminded the committee that they had before them a very serious responsibility and asked them to remember, as they talk and make decisions tonight, to do so with empathy, because they hold the district in their hands.

Mr. Dugan then explained the evenings agenda. The committee was going to have final discussions in small groups, followed by a whole group Q & A, followed by the voting.

Additional Information

Dr. Gerard Holzman handed out a packet of requested information to the committee members. These handouts identified the current walk area for Cascade High School and Jackson High School using the maps shared at the Forum in February. Dr. Holzman noted the enrollment numbers on the map are for current 7th to 10th grade students and have changed very little from the previous numbers provided on the forum maps. He also provided estimated times from the Transportation Department from each proposed boundary area. The times listed are for travel times and do not include loading and unloading times since routes have not yet been established. Two of the slides from last week with the most up to date enrollment data and portable needs were also provided. The five handouts are attached to the end of these minutes.

Small Group Table Work

Mr. Dugan asked the committee to work in small groups to discuss all input received so far. He asked the members to bring up anything they felt was critical to share with others at the table. Each table should determine the top two to three issues they heard and be prepared to share out with the entire committee.

Table 1:

- Many comments about an alternate schedule or 2nd shift at Jackson HS
- If revision must occur, implement the changes in a phased way

Table 2:

- Who do you move and when?
- Also talked about items mentioned by Table 1
- Don't move my friends

Table 3:

- One committee member noted that students need to have a bigger voice on this committee, we need more student feedback
- The changes we are being asked to make feel too big for our committee
- What will the execution look like?

Table 4:

- Discussed a phase-in approach, effect freshmen only
- How will the “freshmen only” approach effect siblings?

Questions for Formal Whole Committee Vote

Mr. Dugan acknowledged that the questions before the committee could look daunting. He indicated that he would walk the committee through the questions in a manner that was comfortable for them and that votes would be taken once the group felt ready to do so.

He began by asking the committee if they felt they had come to a consensus on walkers. The committee indicated they were ready to vote.

Mr. Dugan asked the committee “By a show of hands, should walkers be moved to a different school?”. The vote was an overwhelming NO. The committee agreed to this for both Jackson HS and Cascade HS.

Jackson HS

Mr. Dugan then directed the committee to the Jackson HS section of the map. Committee discussion ensued with an initial focus on the remainder of the Orange 2 section outside of the walker boundary. Based on discussion direction, Mr. Dugan asked for the following vote; “Should Jackson HS orange area number two remain at their current school?” The answer was an overwhelming YES vote.

Mr. Dugan then asked the committee for discussion on their recommended boundary change areas for Jackson HS. There was much discussion regarding the number of students in areas to be moved. The committee moved to a consensus that they wanted to limit the number of additional portables at Jackson HS. It was determined by the group that limiting portables meant moving approximately 400 students. With this consensus, the committee then discussed areas to be moved with additional time on buses used as a deciding factor. The committee then asked for a vote.

Mr. Dugan asked the following: “Do you vote to move the students within orange section 5 and blue section 4 to Cascade HS?” The vote was an overwhelming majority YES.

Committee members then asked for the following asterisks to the decision:

- If the Board would like to move fewer students, use the power lines in section 4 as the break point and move section 4 east of the power lines and section 3 instead.
- The above was not the preferred option of the committee because section 3 would have greatly increased travel time on buses

Mr. Dugan then asked the committee for their recommendation on implementation of the boundary change. Again the committee discussed the number of students focusing on number of students currently in 4th through 7th grade. “Should the implementation be done incrementally?” The overwhelming majority voted YES. The following recommendation was formed moving students from the Jackson HS boundary to the Cascade HS boundary. From the designated two areas (students living in orange section marked 5 and blue section marked 4) in the current Jackson HS boundary,

- Move current 7th graders entering grade 9 in year one (September 2020),
- Add current 6th graders entering grade 9 and any new 10th graders from area in year two (September 2021),
- Add current 5th graders entering grade 9 and any new 10th and 11th graders from area in third year (September 2022),
- Add current 4th graders entering grade 9 and any new 10th, 11th, and 12th graders from area in fourth year (September 2023),
- Use portables to support the phased implementation.

Cascade HS

Mr. Dugan then guided the committee to consider its recommendations for students in the Cascade HS area. There was much discussion by the committee including the following topics that were discussed in depth:

- Cascade has room for more portables so could we move fewer students from CHS?
- Can we minimize impact by not moving as many students to EHS?
- By 2022 the district will be overcapacity system wide at the high school level
- Let's use facilities we have rather than overcrowding CHS

Mr. Dugan was prompted to call for a vote on whether most of the committee felt it was acceptable to have 20 or more portables at Cascade HS. The committee voted overwhelmingly NO.

Mr. Dugan then asked the committee to reaffirm their earlier vote to not move students within the walking zone. The vote confirmed the earlier decision.

With that confirmation, the committee then discussed how many students to move. Area 5 outside the walking zone, Area 4 and Area 1 impacts approximately 360 students. This is roughly equivalent to the impact at Jackson.

Mr. Dugan called for the following vote: “Does the committee recommend that the students living in Area 5 outside the walking zone, Area 4, and Area 1 be moved to Everett HS?” The vote passed with an overwhelming majority.

The committee also voted, via overwhelming majority, that the changes be implemented in a phased manner just as the Jackson HS changes will be implemented.

The following recommendation was formed moving students from Cascade HS boundary to Everett HS boundary. From the designated areas (students living in yellow section marked 5 outside the walking zone, and pink sections marked 4 and 1) in the current Cascade HS boundary,

- Move current 7th graders entering grade 9 in year one (September 2020),
- Add current 6th graders entering grade 9 and any new 10th graders from area in year two (September 2021),
- Add current 5th graders entering grade 9 and any new 10th and 11th graders from area in third year (September 2022),
- Add current 4th graders entering grade 9 and any new 10th, 11th, and 12th graders from area in fourth year (September 2023).

The committee also asked for the following notes to be shared with the Superintendent and the Board:

- The District needs to ensure that equity of programs exist after the changes are made.
- Enact anything that will help facilitate the changes and programs.
- If a schedule change is considered, please seek student input.
- Please communicate program offerings better, many do not know what is currently available.
- Sibling variances should be considered if they do not have too much of an impact on the suggested boundary changes

Closing Comments

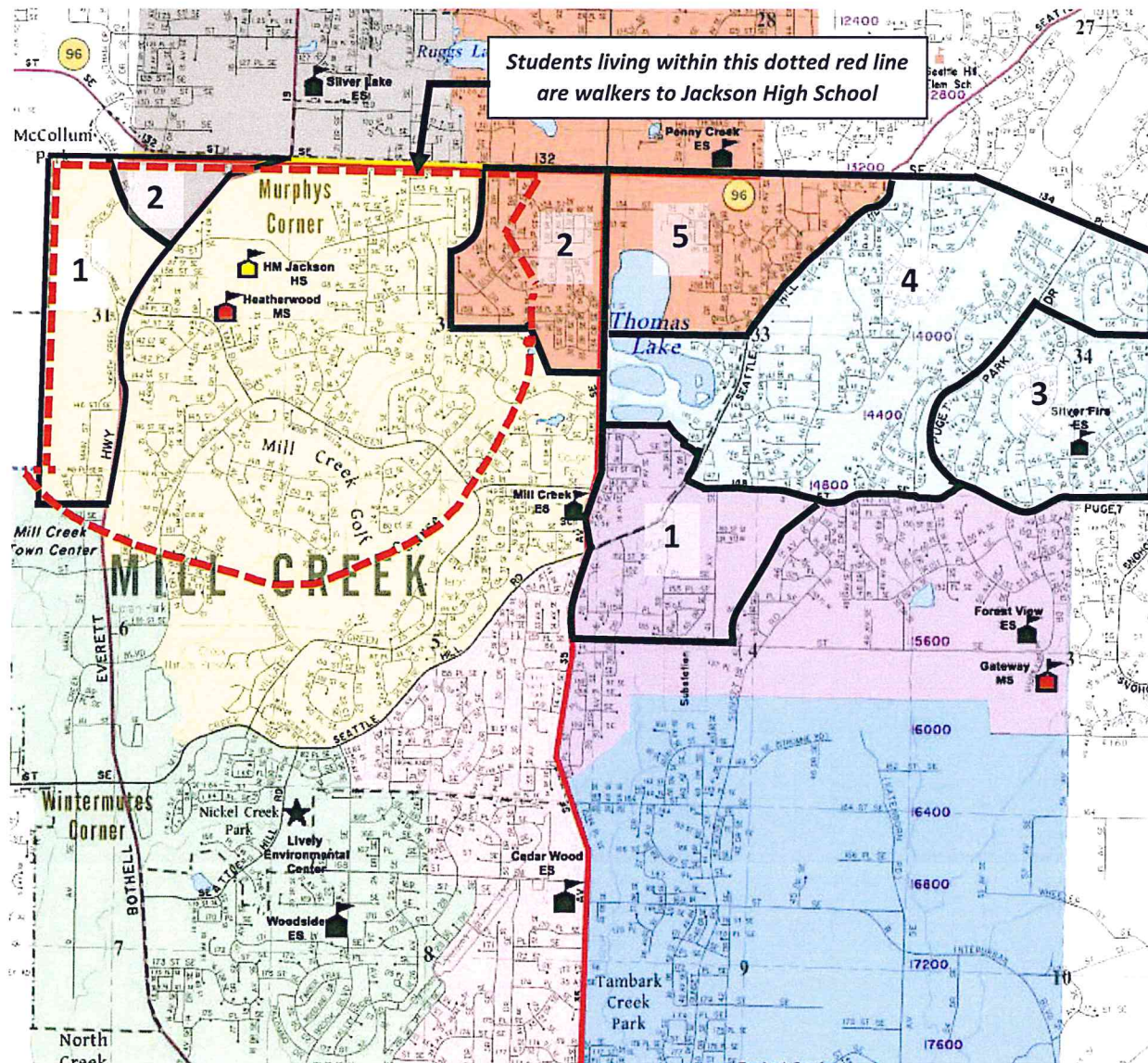
Mr. Dugan thanked the committee for their serious approach to this challenging work. He indicated that their analytic, sympathetic, and empathetic approach served the district and its constituents well. The committee's recommendation will be given to the Superintendent and he will make a recommendation to the Board. The Board will make their decision no later than Fall of 2019 for implementation in Fall 2020.

Dr. Holzman will notify the committee when the recommendation is to be presented at a Board Meeting and all committee members are invited to attend.

Notes are as transcribed via live attendance at meeting by Nicole Brown, Parametrix, Inc. Please forward any corrections, additions or deletions by 3/20/19 to gholzman@everettsd.org . If no comments or corrections are received, these will become the official meeting record.



Boundary Revisions Under Consideration for Jackson High School



Boundary revisions under consideration for Jackson High School by the High School Growth Mitigation Planning Committee (HSGMPC)

This is not a final recommendation. The committee's final recommendation will be made to the Everett Public Schools superintendent by March 31, 2019.

These current Jackson High School attendance areas are being considered for moving into the Cascade High School attendance area. Numbers 1 through 5 on the map indicate how many of the five small work groups in the HSGMPC are considering this change. E.g., the number 3 signifies that three of the five small work groups in the HSGMPC are considering moving this area from Jackson High School to Cascade High School.

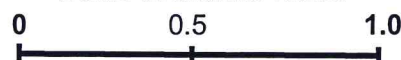
Student Enrollment by Area

The following information shows the number of students currently in grades 7 – 10 in the areas under consideration for boundary changes. These students will be in grades 9 – 12 in fall 2020 when the boundary changes are expected to be implemented.

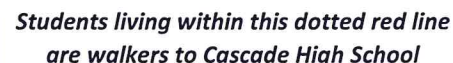
- Area 5 = 92
- Area 4 = 316
- Area 3 = 95
- Area 2 = 119 (total of both #2 areas)
- Area 1 = 242 (total of both #1 areas)



Scale in statute miles



Updated March 5, 2019



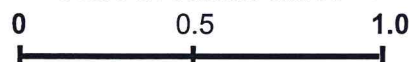
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These current Cascade High School attendance areas are being considered for moving into the Everett High School attendance area. Numbers 1 through 5 on the map indicate how many of the five small work groups in the HSGMPC are considering this change. E.g., the number **3** signifies that three of the five small work groups in the HSGMPC are considering moving this area from Cascade High School to Everett High School.

Student Enrollment by Area

The following information shows the number of students currently in grades 7 – 10 in the areas under consideration for boundary changes. These students will be in grades 9 – 12 in fall 2020 when the boundary changes are expected to be implemented.

Area 5 = 129
Area 4 = 212
Area 3 = 119
Area 2 = 89
Area 1 = 48





High School Growth Mitigation Planning Committee (HSGMPC)

Wednesday, March 6, 2019
Transportation Data

1. Q: Is it possible to get estimated bus route times from different areas on the map?
(Data from Transportation 3-4-19)

Trip	AM minutes*	PM minutes*
Area 1W to Cascade HS	15:30	15:30
Area 1E to Cascade HS	19:14	19:14
Area 2W to Cascade HS	14:04	14:04
Area 2E to Cascade HS	15:51	15:51
Area 3 to Cascade HS	19:50	19:50
Area 4 to Cascade HS	21:32	21:32
Area 5 to Cascade HS	17:20	17:20

Trip	AM minutes*	PM minutes*
Area 1 to Everett HS	13:10	13:10
Area 2 to Everett HS	12:15	12:15
Area 3 to Everett HS	12:04	12:04
Area 4 to Everett HS	15:32	15:32
Area 5 to Everett HS	12:32	12:32

*Approximate travel time – these times do not take into consideration time spent picking up students at their stops.



Addressing high school growth

Portables needed through 2028

	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Jackson HS	17 existing	3	0	1	3	2	0	0	0	0	0	26
Cascade HS	1 existing	0	0	1	1	2	0	0	0	0	1	6
Everett HS	0 existing	0	0	0	0	0	0	0	0	0	0	0

Assumes no changes to boundaries, schedules, or programs



Addressing high school growth

Capacity and enrollment

Simply stated:

	Permanent Capacity	2018 Enrollment	2023 Enrollment
Jackson HS	1,807	2,209	2,463
Cascade HS	1,810	1,756	1,952
Everett HS	1,930	1,394	1,543
Total	5,547	5,359	5,958

By 2023, at the 10-year peak in high school enrollment, without any other changes, these schools will be ...

656 over permanent capacity
254 more than the existing 17 portables can handle

142 over permanent capacity

387 students under capacity

Assumes no changes to boundaries, schedules, or programs

Source: Kendrick 2018 medium range enrollment projections